



OH&S Guidelines

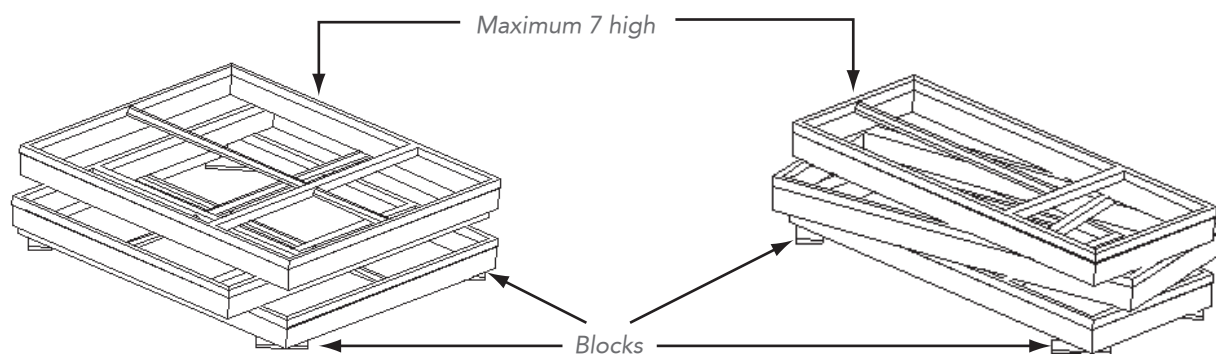
AGWA Site Delivery Guidelines

The following guidelines have been drafted by the AGWA OH&S Committee as a recommendation to all members for the delivery of their products to site. These guidelines help to ensure that products are delivered safely and in a manner not placing them at risk of damage prior to installation. The builders' responsibilities prior to the delivery and unloading of products are also included.

** It should be noted that these guidelines are primarily aimed at companies delivering complete frames to site and not companies who supply and install*

Manufacturers Delivery Responsibilities

- Delivery truck is not to leave the hard stand (concrete / bitumen / defined road)
- All products are to be delivered onto the building site and NOT onto the footpath
- Products will be carried a maximum distance of 30 metres from the truck
- Windows are to be stacked on timber blocks (commonly found on a building site)
- Stack height to be no greater than seven windows high
- Windows not to be carried over drains, pits, building rubble or any other rubbish
- Site safety will be at the discretion of the driver or jockey. This includes but is not limited to:
 - Not carrying over uneven ground
 - Not carrying over slippery surfaces
 - Not carrying into construction frames
- Windows will not be carried onto site if roof tilers are working (safety hazard)



Builders Delivery Responsibilities

- Provide a clear area to enable the products to be stacked as per the requirements
- Provide a clear path from the truck to the determined stacking area
- Hard stand to be provided if required to leave the road surface
- Safe access to the lot for the purpose of parking and unloading the vehicle